

POLICY ON ARCHIVAL OF DOCUMENTS

1. BACKGROUND

The Securities and Exchange Board of India (“SEBI”), vide its notification dated September 02, 2015, has issued the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Regulations”).

The Regulations have come into force from December 01, 2015. The Regulations mandate listed entities to formulate an archival policy. It is in this context that the Policy on Archival of Documents (“Policy”) is being framed and implemented.

2. Objective of the Policy

The Objective of the Policy is to comply with Regulation 30(8) of the SEBI(Listing Obligations and Disclosure Requirements) Regulations, 2015, as mentioned below: “The Listed entity shall disclose on its website all such events or information which has been disclosed to stock exchange(s) under this regulation, and such disclosures shall be hosted on the website of the listed entity for a minimum period of five years and thereafter as per the archival policy of the listed entity, as disclosed on its website.”

3. Archival Policy:

In accordance with the provisions of the aforesaid Regulation , the Elpro International Limited (The Company) shall ensure that all the information shall be hosted on the Company’s website (www.elpro.co.in) for a period of 5 years and thereafter will be archived for a period of 1 year.

4. Review of the Policy

The Policy will be reviewed by the Managing Director on an annual basis and he will be authorised to carry out necessary amendments therein as per the amendments in Sebi ((Listing Obligations and Disclosure Requirements) Regulations, 2015.