

POLICY ON ARCHIVAL OF DOCUMENTS

1. BACKGROUND

The Securities and Exchange Board of India (“SEBI”), vide its notification dated September 02, 2015, has issued the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Regulations”).

The Regulations have come into force from December 01, 2015. The Regulations mandate listed entities to formulate an archival policy. It is in this context that the Policy on Archival of Documents (“Policy”) is being framed and implemented.

2. OBJECTIVE OF THE POLICY

The Objective of the Policy is to comply with Regulation 30(8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”), as mentioned below:

“The Listed entity shall disclose on its website all such events or information which has been disclosed to stock exchange(s) under this regulation, and such disclosures shall be hosted on the website of the listed entity for a minimum period of five years and thereafter as per the archival policy of the listed entity, as disclosed on its website.”

The Company is required to disclose this policy on its website.

3. ARCHIVAL POLICY:

In accordance with the provisions of the aforesaid Regulation, the Elpro International Limited (the Company) shall ensure that the requisite information(s) or disclosure(s) shall be hosted on the Company’s website at (www.elpro.co.in) in the following manner:

(A) Following information(s) or disclosure(s) shall be archived after a period of two (2) years:

The audio recordings and video recordings, if any, of post earnings or quarterly calls, by whatever name called, conducted physically or through digital means.

(B) Following information(s) or disclosure(s) shall be archived after a period of five (5) years:

- (i) Information(s) or Disclosure(s) made under Regulation 30 of the Listing Regulation.
- (ii) the transcripts of post earnings or quarterly calls, by whatever name called, conducted physically or through digital means
- (iii) Any other information(s) or disclosure(s) as specified by SEBI from time to time.

4. REVIEW OF THE POLICY

This Policy shall be reviewed from time to time so that the Policy remains compliant with applicable legal requirements. The Company Secretary will keep the Policy updated as per applicable statutory guidelines.

Version 1.0: Original Policy effective from December 1, 2025

Version 2.0: Amended Policy approved by Board in their meeting dated February 14, 2025 and effective from February 14, 2025